

Information on the assessment of a foreign school leaving certificate from a secondary academic school

The assessment is an expert opinion pursuant to Section 6 of the Austrian Recognition and Assessment Act (AuBG), Federal Law Gazette I no. 55/2016 as amended. This expert opinion is intended to make it easier to assess the value of school leaving certificates obtained abroad and to enable a basic assessment of their comparability with an Austrian school leaving certificate.

The assessment issued is particularly helpful when looking for a job.

The assessment does not replace the recognition of qualifications for access to legally regulated professions or the nostrification of certificates.

The application is **free of charge and can be** submitted **online** at the following link:
www.asbb.at

You fill out online web forms about your foreign school leaving certificate, upload the required documents and receive your assessment after a processing time of approx. 12 weeks.

You will need the following documents for the application:

1. Confirmation of registration or proof of Austrian citizenship
2. Original **school leaving certificate/diploma/certificate of completion** for the school leaving qualification to be assessed, including a translation by an officially registered (sworn) translation agency (in Austria or an EU/EEA country) and, if applicable, diplomatic endorsement (see reverse)
3. **End of year reports, index or matriculation sheet** (including) from the 9th grade of the school leaving certificate to be assessed in the original version, including a translation by an officially registered (sworn) translation agency (in Austria or an EU/EEA country)
4. If available: **proof of at least one year of successful study**
5. (index, transcript) at a publicly recognised university
6. **Proof of identity** (identity card, residence card, passport or refugee's passport)
7. **Certificate** of any **name changes** (for example: marriage certificate)¹

In the event of technical problems, please contact asbb.helpdesk@srt.solutions

¹Only required if the current name is not identical to the name on the certificate

Certification rules

Full diplomatic certification

International education certificates that are submitted in Austria for official purposes generally require national certification from the country in question (i.e. education authority, foreign ministry) and also need to be authenticated by the competent Austrian representation authority in the country of issue (embassy, consulate, honorary consulate).

Certification in the form of an apostille

Full diplomatic certification of education certificates is not required in the case of contracting states to the Apostille Convention (Hague Convention Abolishing the Requirement of Legalisation for Foreign Public Documents) if these certificates have an apostille attached.

The contracting states are currently as follows:

Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Azerbaijan, Bahamas, Bahrain, Barbados, Belarus, Belize, Bolivia, Botswana, Brazil, Brunei Darussalam, Cape Verde, Chile, China – including the special administrative regions of Macau and Hong Kong, excepted Taiwan, Colombia, Costa Rica, Cyprus, Denmark, Dominica, Ecuador, El Salvador, Estonia, eSwatini, Fiji, Georgia, Greece, Grenada, Guatemala, Guyana, Honduras, Iceland, India, Indonesia, Ireland, Israel, Jamaica, Japan, Kazakhstan, Latvia, Lesotho, Liberia, Lithuania, Luxembourg, Malawi, Malta, Marshall Islands, Mauritius, Mexico, Moldova, Monaco, Morocco, Namibia, New Zealand, Nicaragua, Oman, Palau, Panama, Paraguay, Peru, Portugal, Republic of Korea, Republic of the Philippines, Russian Federation, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, San Marino, São Tomé and Príncipe, Saudi Arabia, Seychelles, Singapore, South Africa, Spain, Suriname, Switzerland, Tonga, Trinidad and Tobago, Turkey, Ukraine, United Kingdom, United States of America, Uruguay, Vanuatu, Venezuela.

Exemption from any certification

Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Finland, France, Germany, Hungary, Italy, Liechtenstein, Montenegro, Netherlands, North Macedonia, Norway, Poland, Romania, Serbia, Slovakia, Slovenia, Sweden.

Translation guidelines

In the case of foreign languages, a translation prepared by an officially registered (sworn) translation agency (in Austria or an EU/EEA country) is required. The translation must be officially attached to the original document or a certified copy. You can find an overview of all sworn court interpreters on the website of the **Austrian association of sworn and court-certified interpreters – ÖVGD**.